



MANUAL -3

Procedure followed in Decision Making Process

(Section 4(1) (b)(iii))

Details of the powers and duties of officers and employees of the organization :

All proposals/cases are put up by the dealing Assistant after which they are scrutinized at the level of Section officer (S.O). The S.O with his/her observations/remarks forward the file to the Registrar as the case may be. The decisions are taken either by the Registrar. or Vice Chancellor as per the procedure laid down under the Act