



MANUAL - 7

Particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy of implementation (Section 4(1) (b) (vii))

There is no consultation committee as such appointed/constituted at the University. However the main decision making Bodies have representatives in the form of nominees of the Government and Governor on these Bodies who participate in the decision making/policy formulation and its implementation in the University. The details are as given below:

Details of the consultative committee and other bodies with which consultations are held:

Sl.No.	Name and address of the consultative Committee/bodies	Constitution of the committee/body	Role and responsibility	Frequency of meetings
1	The Senate	The Senate is consist of the following persons, namely- (1) The Chancellor (2) The Vice-Chancellor (3) The Pro-Vice-Chancellor (4) 3[Commissioner and Secretary Higher Education] (5) The Director of Higher Education, Bihar, (6) The Director of Health Service, Bihar, (7) The Director of Technical Education, Bihar (8) The Deans of Faculties 2[(9) Half of such of the Heads of University Department as are not Deans shall be nominated by the Chancellor in rotation.] 2[(10) Ten Principal of Colleges maintained by the University as are not Deans to be nominated by the Chancellor in rotation.] 2[(11) Five Professor/Readers admitted to the privileges of the University in the manner prescribed in the Statutes, are not Deans shall be nominated by the chancellor in rotation.] (12) all ex-Vice Chancellors of the University.	Subject to the provisions of this Act and Statutes, the Senate is the supreme governing body of the University, and exercises control over all the affairs and properties of the University and exercise all such powers as are not otherwise specified by this Act. The following are the function of senate : (a) of making the Statutes an amending of repealing the same : (b) of considering the Statutes and the Regulations, and amending or repealing the same : (c) of passing resolution after having considered the annual report, the annual account, the financial estimates and audit report on such accounts : (d) of exercising the powers for the purpose of control in Colleges and Tols,	Twice a year in which one of them shall be Declared by the statutes to be the annual meeting for Budget and another as ordinary meeting

			and of superintendence which include affiliation and disaffiliation of Colleges	
2	The Syndicate	<p>The Syndicate is the Executive Council of the University and it shall consist of the following members :-</p> <p>a) Vice-Chancellor ; b) Pro-Vice-Chancellor;</p> <p>a) hold, control and manage the property and funds of the Generally monthly JAI PRAKASH UNIVERSITY, CHAPRA-841302</p> <p>c) Commissioner-cum- Secretary of Higher Education or his representative not below the rank of the Joint Secretary;</p> <p>d) The Director of Higher Education, e) The Dean, Students' Welfare, and Proctor;</p> <p>f) Two Heads of the University Departments, to be nominated by rotation as prescribed by the Statutes, whose term of office shall be for one year from the date of nomination;</p> <p>g) Two Principals of Colleges maintained by the University, to be nominated by rotation as prescribed by the Statutes, whose term of office shall be for one year from the date of nomination;</p> <p>h) Two from amongst Professors and Readers of the University Head of Departments, and two such Lecturers as have a minimum of five years of teaching experience, to be elected by the teacher members of the Senate by single transferable vote in accordance with the system of proportionate representation, one of whom shall be from other Backward Classes from the rank of Professors and Readers, and one from Scheduled Castes/Scheduled Tribes from the rank of Lecturers;</p> <p>i) Four from amongst the members of the Senate other than teachers, students and employees of University and Colleges, to be elected by the nonteacher members of the Senate by single transferable vote in accordance with the system of proportionate representation, but one of whom shall be from Scheduled Castes/Scheduled Tribes and one from the other Backward Classes;</p> <p>j) One reputed educationist nominated by the Chancellor;</p> <p>k) Three persons to be nominated by the state Government one of whom shall be from Scheduled castes/Scheduled Tribes/Other Backward Classes and one from women having academic interest and in social work elected in aforesaid manner.</p>	<p>a) hold, control and manage the property and funds of the University:</p> <p>b) regulate the use of the common seal of the University:</p> <p>c) Subject to the powers conferred, by or under this Act, on the Vice- Chancellor and the Academic Council, Determine and regulate all matters concerning the University in accordance with this Act, the Statutes and the Regulation:</p> <p>d) manage any funds placed at the disposal of the University for specified purpose ;</p> <p>e) have power to accept transfer on behalf of the University of or a College;</p> <p>f) make Ordinances , and amend or repeal them, and exercise such other powers and perform such other duties as are conferred or imposed on it by this Act, or Statutes.]</p>	

3	The Finance Committee	<p>(1) The Finance Committee shall consist of 1 [The Vice-Chancellor as Chairman and Financial Adviser as member], an officer of the State Government not below the rank of a Deputy Secretary to be nominated by the State Government and four Such other members, as are not members of the Syndicate, to be elected by and from amongst the members of the Senate in the manner prescribed by the Statues.</p> <p>The Finance Committee Shall –</p> <p>a) advice the University on any question its finances;</p> <p>b) prepare the annual estimates of income and expenditure of the university including the estimates of the department of the University including the estimates of the department of the University and of the Colleges maintained by it ;</p> <p>c) Subject to Statutes, have power to scrutinize the estimates of the Colleges;</p> <p>d) Subject to Statutes, have power to scrutinize ever item of new expenditure not provided for in the Budget estimates of the University;</p>	<p>The Finance committee Shall –</p> <p>a) advice the university on any question its finances;</p> <p>b) prepare the annual estimates of income and expenditure of the university including the estimates of the department of the University including the estimates of the department of the University and of the Colleges maintained by it ;</p> <p>c) Subject to Statutes, have power to scrutinise the estimates of the Colleges; Subject to Statutes, have power to scrutinise ever item of new expenditure not provided for in the Budget estimates of the University;</p>	As and when required
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